

Chesterfield Petanque Club

Constitution

NAME

The Club shall be called **Chesterfield Petanque Club** (hereinafter called “The Club”).

AFFILIATION

The Club shall be affiliated to the Petanque England.

THE AIMS AND OBJECTIVES of The Club will be:-

- 1) Promote and play the sport of Petanque in an environment where all members can feel safe and valued.
- 1) Offer coaching and competitive opportunities for its members in the sport of Petanque.
- 2) To manage the clubs facilities.
- 3) To be consistent with the furthering of equal opportunities in the playing of Petanque.

POWERS:-

- 1) Raise funds and apply for, invite, obtain, collect and receive contributions, grants, subscriptions, fees and loans
- 2) Employ any paid worker or pay any agent to assist in the achievement of the aims of The Club
- 3) Hire, rent, lease and own property and equipment necessary to achieve the aims.
- 4) Affiliate to any local or national group or association that the Management committee decides is appropriate and disaffiliate from any group or organisation if continued affiliation be, in the Management Committee’s view, against the interests of the group.
- 5) Do all such other lawful things as are necessary to achieve the above aims or any of them.

MEMBERSHIP:-

- 1) The Club shall consist of Officers and Members.
- 2) The membership of The Club shall be open and not unreasonably restricted on the grounds of sex, race, disability, political, religious or other opinions to any person in the area who is prepared to accept and support the objectives of The Club.
- 3) Before accepting membership, a person agrees to abide by the constitution of The Club and the rulings of The Clubs Committee and also have read and accepted the Health and Safety Policy and abide by our Code of Conduct (available on the Website – www.chesterfieldpetanque.co.uk)
- 4) Members will be enrolled in one of the following categories:-
 - a) Full Member
 - b) Junior Member (members under the age of 18yrs shall be considered as Junior member)

- c) Junior Members shall NOT have the right to vote at meetings but are entitled to elect from amongst themselves ONE representative who shall have the right to vote as a full member on the committee of The Club.
 - d) No Junior persons under the age of 12yrs will be allowed to play the game of Petanque unless they are accompanied by a parent or guardian, who must agree to care and control the junior whilst playing the game of Petanque.
 - e) No person may represent The Club at local, national or international fixtures unless they are fully subscribed as Members of The Club.
 - f) The Club has a right to withdraw membership at any time, subject to appeal.
- 5) Members with dual membership of 2 clubs cannot represent both clubs in external competitions.

MEMBERSHIP FEES:-

- 1) Membership fees shall be proposed by The Club's Committee for acceptance at the Annual or Extraordinary General Meetings.
- 2) Membership Fees fall due on 1st May of each year and are payable to the Club Treasurer.

OFFICERS:-

- 1) The officers of The Club shall be Chairperson, Vice Chairperson, Secretary and Treasurer.
- 2) These officers shall hold office for ONE year, being elected annually at The Clubs AGM.
- 3) All officers shall retire annually but shall be eligible for re-appointment.

FINANCE:-

- 1) All monies raised by or on behalf of The Club shall be used for The Club and no other purpose.
- 2) The Clubs Treasurer is responsible for the finances of The Club.
- 3) The financial year will end on 31st December.
- 4) Proper accounts shall be kept of all sums of money received and paid out of The Club.
- 5) Cheques drawn from The Clubs Account shall signed by the Treasurer or the Chairperson.
- 6) A statement of accounts shall be agreed and presented at the Annual General Meeting of The Club.

ANNUAL GENERAL MEETINGS AND OTHER MEETINGS:-

- 1) The Annual General Meeting (AGM) shall be held every year during the month of February, when the annual report of the Committee and the statement of accounts up to the end of the financial year shall be presented.
- 2) Not less than 14 days' notice of the date of the AGM shall be given to all members by the Secretary of The Club.
- 3) Nominations for Officers shall be received by the Secretary not less than 7 days prior to the AGM.
- 4) Nominations and Resolutions shall require two signatures.
- 5) Nominations and Resolutions shall only be accepted from members eligible to vote at the AGM.

- 6) The dates of the General Meetings and of the Committee meeting shall be determined at the previous meeting.
- 7) All members shall be entitled to vote at general meetings of The Club and shall have equal voting rights.
- 8) The quorum for a general meeting shall be 25% of the voting membership.
- 9) An Extraordinary General Meeting (EGM) shall be called by an application in writing to the Secretary signed by not less than 25% of the eligible members.
- 10) The Committee shall have the power to call an EGM by decision of a simple majority of its members.
- 11) The Secretary will give at least 7 days' notice of all General Meetings.

VOTING PROCEDURES:-

- 1) Each member shall be entitled to ONE vote.
- 2) A motion shall be carried by a simple majority of those present and able to vote.
- 3) A motion to amend the constitution must have a two-third majority.
- 4) The Chair shall have a casting vote in addition to a deliberative vote.

DISCIPLINE AND APPEALS

- 1) A minimum of 3 of the Club's officers can take appropriate action against any member and shall have the authority to either warn or terminate the membership of any member found guilty of conduct deemed to be to the detriment of the Club or the Code of Conduct.
- 2) There shall be the right of appeal against any decision made by an officer of The Club.
- 3) The appeal should normally be considered within 14 days of it being received by the Secretary.
- 4) All complaints must be given in writing and passed to the club Chair who will raise the complaint with the Committee before a decision can be made.

DISSOLUTIONS PROCEDURES

- 1) In the event of The Club ceasing to exist and following the discharge of any debts and liabilities any assets at the time of dissolution shall become the property of the members.
- 2) In the event of passing of the resolution to wind up The Club, the members of The Club shall appoint a representative committee which shall be empowered to draw up a plan within 14 days to distribute the assets, including cash and any investments in hand. This committee will then call a meeting of all The Club members to discuss and agree their recommendations. No Club Member shall obtain any asset from The Club.

REVIEW OF THE CONSTITUTION:-

- 1) The constitution shall be reviewed on an annual basis.
- 2) Amendments to the constitution shall require 50% of the members present and must have a two-third majority of members present and voting.
- 3) No resolution involving an amendment to the constitution may be proposed or amended from the floor of a meeting without prior notice being given.

- 4) In the event of a proposal for amending the constitution being submitted, the Secretary shall inform the membership of the proposed motion not less than 14 days prior to the meeting.
- 5) In the event of any question or matter arising which is not provided in the constitution, such as questions or matter shall be dealt with by the Executive Committee, whose decision shall be final.

DECLARATION

Chesterfield Petanque Club hereby accept this Constitution as a current operating guide regulating the actions of members.

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